

**City of Austell  
Stormwater Fee Credit Application**

**Instructions to Applicants**

The Austell Stormwater Utility (SWU) Program provides the opportunity for a credit on the SWU fee for site-specific stormwater structural control facilities that reduce the potential for stormwater impacts on the Austell stormwater conveyance system.

Stormwater structural controls are constructed stormwater management facilities designed to treat stormwater runoff and/or mitigate the effects of increased stormwater runoff peak rate, volume and velocity during urbanization. These facilities include but are not limited to stormwater ponds, stormwater wetlands, bioretention areas, sand filters, infiltration trenches and enhanced swales. The following information summarizes the process for applying for a credit, the structural stormwater control facilities that are eligible for a credit, and the amount of credit that may be applicable. Applicants for a credit on their SWU fee must submit the attached application form and associated documentation. By submitting the completed application, the Property Owner indicates that he/she has reviewed the criteria for SWU fee credits and asserts that the property on the application form is eligible for a SWU credit.

**Eligibility Requirements for Stormwater Fee Credits**

Property Owners of developed land may receive a SWU fee credit for privately owned and maintained on-site structural stormwater control facilities. SWU fee credits are determined based on the technical requirements, and design and performance standards of structural stormwater control facilities contained in the *Georgia Stormwater Management Manual (GSMM)* (<http://www.georgiastormwater.com>), as may be updated or amended from time to time. SWU fee credits may be partial or full credits up to a total of forty (40) percent of the SWU fee applicable to a property, and will be granted in the following increments and based on the amount of impervious area draining to the stormwater structural facilities:

1. Ten percent (10%) credit for structural stormwater control facilities sized and functioning to meet Water Quality requirement in accordance with the *GSMM*.
2. Ten percent (10%) credit for structural stormwater control facilities sized and functioning to meet Channel Protection requirement in accordance with the *GSMM*.
3. Ten percent (10%) credit for structural stormwater control facilities sized and functioning to meet the Overbank Flood Protection requirement in accordance with the *GSMM*.
4. Ten percent (10%) credit for structural stormwater control facilities sized and functioning to meet the Extreme Flood Protection requirement as defined in the Statewide Stormwater Sizing Criteria for Stormwater Control and Mitigation (set forth in the *GSMM Volume 2, Section 1.3*).

If a proprietary device is used to meet the Water Quality requirement criteria, the Property Owner must provide the information required in the Austell's Proprietary System Approval Guidelines.

**City of Austell Stormwater Fee Credit Application  
Instructions to Applicants**

Any credit allowed against the SWU fee is conditioned on (1) continuing compliance with the City's design and performance standards as stated in the *GSMM* as may be updated or amended from time to time; and (2) continuing provision of the structural stormwater control facilities, operated, and maintained by the Property Owner or owners upon which the credit is based. The City may revoke any credit at any time for non-compliance with these conditions.

Applicants receiving a credit for a structural stormwater control facility as defined in the *GSMM* must have an approved Operation and Maintenance Plan on file with City for the applicant's facility.

A Property Owner will have to reapply for SWU fee credits every 5 years; however, City may terminate the credit if City finds that any structural stormwater control facility does not comply with the originally approved credit application.

**Eligibility Requirement for 100 percent Credit**

Properties are eligible for 100 percent credit against their SWU fee if there is no stormwater discharge from the property to the stormwater conveyance system, including all manmade structures and natural watercourses on public and private property.

On-site disposal of runoff under all rainfall events (such as through storage, infiltration, and evaporation) must be documented in a technical report prepared by a Georgia licensed professional engineer.

**Performance Criteria for SWU Fee Credits**

The current performance criteria used to determine compliance with the stormwater ordinance criteria for SWU fee credits include:

- 1. Water Quality requirement** — Design, construct, and maintain structural stormwater control facilities that meet the requirements of the *GSMM* to treat runoff from all storms of one and two tenths (1.2) inches or less precipitation depth to a level that will reduce the Total Suspended Solids load from the applicant's property by an annual amount of eighty (80) percent.
- 2. Channel Protection requirement** — Provide extended detention of the 1-year storm (3.36 inches) such that the volume is released over a 24-hour period to reduce bankfull flow conditions and downstream channel scour.
- 3. Overbank Flood Protection requirement** — Provide peak discharge control such that the peak runoff rate for a 25-year design storm from the applicant's property does not exceed the rate under undeveloped conditions.
- 4. Extreme Flood Protection requirement** — Provide peak discharge control such that the peak runoff rate for a 100-year design storm from the applicant's drainage area does not increase the runoff rate under undeveloped conditions at the property boundary line.

**City of Austell Stormwater Fee Credit Application  
Instructions to Applicants**

**Credit Application Process**

Applicants for fee credits must submit a Stormwater Fee Credit Application Form (attached) to the City Public Works Director or his/her designee for consideration. Applications may be submitted at any time. Upon receipt of the application, the City will review the application and make a determination as to whether the applicable criteria for a credit have been met. All decisions regarding the approval or disapproval of a SWU fee credit application will be made within sixty (60) days of the date the completed application was received by the City. Stormwater utility fees may be adjusted retroactively to the date that the City received the credit application.

**Required Supporting Documentation**

Before the City will review a credit application, a complete set of the following documentation must be provided:


- 1. Stormwater Management Site Plan** showing impervious areas with total within the parcel boundary, drainage basins within the parcel boundary, the locations of structural stormwater control facilities, cross-section details of the structural stormwater control facilities and the details of outlet structures.
- 2. Stormwater Management Report** showing that the design and construction of the structural stormwater control facilities meet all of the four criteria required for a credit. The report should include design calculations, hydrographs and Site Development Review Tool.
- 3. Operation and Maintenance Plan** for the structural control facility that consists of the Inspection and Maintenance Agreement and Stormwater Management Facility Guidance contained in the Appendix B of the City Stormwater Development Guidelines.
- 4. Certification** by a Georgia licensed professional engineer that items 1, 2 and 3 are accurate and complete. The professional engineer must seal, sign and date the plan and report. The certification must not be more than five (5) years old.

**Period of Approved Credits**

Once approved, credits will remain in force for a period of five (5) years at which time a renewal application must be submitted. The property owner must submit a renewal application using the attached Stormwater Fee Credit Application Form sixty (60) days before the termination date to avoid termination of the credit. The credit renewal application must be sealed by a Georgia licensed professional engineer and must certify that the structural stormwater control facilities have been inspected and continue to operate as described in the original credit application. If substantive changes have occurred on the property, with the structural control facilities or within the contributory drainage areas, a new application must be prepared.

During the approved period, the Property Owner must maintain the stormwater control facilities according to the Operation and Maintenance Plan approved by City. The credit will be terminated if the Property Owner fails to maintain the stormwater control facilities as agreed.

Please read the "City of Austell Stormwater Fee Credit Application, Instructions to Applicants" before submitting a credit request. Contact Duane Demeritt at 770-944-4325 or duane@austell.org for questions regarding the application process.

		<h2 style="margin: 0;">CITY OF AUSTELL STORMWATER FEE CREDIT APPLICATION FORM</h2>
Name of Property Owner / Applicant		Daytime Telephone Number
Property Owner Address:		E-mail Address:
		Application Type: <input type="checkbox"/> New <input type="checkbox"/> Amended <input type="checkbox"/> Renewal
Property / Project Name:		
Customer Account Number (for existing structural control facilities):		City of Austell Project Number (for newly constructed structural control facilities):
Tax Parcel ID Number:		Total Amount of Impervious Area within the Parcel Boundary (square feet):
Name of Applicant's Representative (if applicable)		Address of Applicant's Representative (if applicable):
Signature of Property Owner/Authorized Representative		Date

By submitting this application, the Property Owner indicates that he/she has reviewed the criteria for SWU fee credits and asserts the property listed above is eligible for SWU fee credit. Detailed documentation to support this request for fee credit must include:

- Stormwater Management Plan.**
- Stormwater Management Report.**
- Operation and Maintenance Plan** for the structural storm water control facility that consists of the Inspection and Maintenance Agreement and Stormwater Management Facility Guidance contained in the City's Development Regulations.
- Certification** by a Georgia licensed professional engineer that the above documentation is accurate and complete.

Please submit this form and the supporting documentation to:

**Stormwater Utility  
Austell Public Works, Suite 101, 5000 Austell-Powder Springs Road, Austell, Georgia 30106-2428**

FOR OFFICE USE ONLY		
List All BMP ID:	Date Credit Approved	Percent Credit Approved